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## MEMORANDUM

**TO:** Agency Heads and Human Resources Directors of All Agencies, Departments, Institutions, and Commissions

**FROM:** Sam Wilkins, Director

**SUBJECT:** Military Leave

**DATE:** July 7, 2004

On July 6, 2004, House Bill 5333, which was previously ratified by the General Assembly, was signed into law by Governor Sanford. This joint resolution provides that state employees in FTE positions called to active duty as a result of "Operation Enduring Freedom" or "Operation Noble Eagle" or in connection with hostilities in Iraq may receive the additional 30 days of military leave granted in Section 8-7-90 each year the emergency continues. A year refers to a calendar year or the fiscal year of the National Guard or reserve component issuing the orders.

Attached is a summary of the military leave provisions for Fiscal Year 2004-2005. If you have any additional questions regarding House Bill 5333 or other military leave available for state employees, please contact your Human Resources Consultant at 803-737-0900.

SLW/kp

Attachment