

APPLICATION

2015

Human Resources Professional Development Program

TO BE COMPLETED BY THE APPLICANT

Application deadline is Monday, February 23, 2015

Name: _____

Job Title: _____

Agency: _____

Phone: _____

Agency Street Address: _____

Fax: _____

City/Town: _____

Zip Code: _____

E-Mail: _____

Please describe your HR role:

Number of years HR experience:

Why are you interested in participating in the HRPD Program? Include how this professional development will enable you to perform better in your current and prospective HR roles.

HRPD Program Requirements:

- Must be present for 90% of all program sessions
- Complete assigned learning activities

Commitments:

I commit to:

- Fully participate in all components of the program
- Attend all scheduled courses
- Complete each assignment in the specified time frame
- Actively engage in the learning process
- Apply learning on the job

Applicant Signature: _____

Date: _____

AGENCY APPROVAL

TO BE COMPLETED BY APPLICANT'S SUPERVISOR / MANAGER

Applicant's Supervisor/Manager

I commit to:

- Support the applicant's participation in the HRPD Program
- Encourage and support application of learning on the job

Supervisor Signature: _____

Date: _____

Program Fee: \$1,000.00

Invoice will be sent upon acceptance into program.

PLEASE SUBMIT COMPLETED APPLICATION TO:

Application deadline is Monday, February 23, 2014

Human Resources Division
ATTN: Jane Page
8301 Parklane Road, Suite A220
Columbia, SC 29223

OR

scan and e-mail to jpage@ohr.sc.gov

